
RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, the 27th of September 2012 at 401 Arroyo Drive, Battlement Mesa, Colorado.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Michelle Foster
Sara McCurdy
Bruce Richards
Lynn Shore

Steve Rippy, Anne Huber, Sandy Yeager and Amie Martin were also in attendance.

Call to Order

Director Foster called the meeting to order at 9:00 am.

Excuse Absent Board Member

A motion was made by Director McCurdy and seconded by Director Shore to excuse absent Board member Jason Fletcher.

Conflict/Disclosures

Director McCurdy disclosed that she is a member of the BMSA Board of Directors.

Public Comments

None

August 23, 2012
Regular Meeting
Minutes

A motion was made by Director McCurdy and seconded by Director Shore to approve the August 23, 2012 regular meeting minutes as presented. The motion carried unanimously.

September 7, 2012
Special Meeting
Minutes

A motion was made by Director Richards and seconded by Director McCurdy to approve the September 7, 2012 special meeting minutes as presented. The motion carried unanimously.

September 20, 2012
Workshop Meeting
Minutes

A motion was made by Director Shore and seconded by Director McCurdy to approve the September 20, 2012 workshop minutes as presented. The motion carried unanimously.

Accounting Manager
Report

A motion was made by Director Shore and seconded by Director McCurdy to approve the August 2012 financial statements; subject to audit. The motion carried unanimously.

Activity Center
Report

See attached report.

District Manager
Report

See attached report.

Investment Policy
Adoption

A motion was made by Director Shore and seconded by Director McCurdy to adopt the Investment Policy as presented. The motion carried unanimously.

2013 Preliminary
Budget


Mr. Rippy explained the 2013 preliminary budget.

Director McCurdy asked if the post office delivers mail to the office. If so, why do we have a post office box. It seems like it could save BMMD money to close the post office box and the mail be delivered to the office.

Adjournment

There being no further business to come before the Board, and upon a motion made and carried, the meeting adjourned at 9:55 am.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on the 25 day of October, 2012.


Secretary

**Battlement Mesa Activity Center
Parachute, Colorado**

Memo: Battlement Mesa Metropolitan District Board of Directors
From: Anne Huber, Director
Subject: Monthly Report September 20, 2012

“Trick or Treat on Bridge Street”

After a two year hiatus, BMAC is bringing back a Halloween event. We will decorate the entry bridge and areas around the upper circle and invite children to stop by for some treats. Local businesses and organizations will have the opportunity to give out treats for their companies.

Room Rentals

Several different Encana groups have rented up to four conference rooms at the same time over a period of two months. This is the most activity we have had in recent years from the energy companies. Marathon Oil continues to hold one safety meeting each month.

In preparation for these meetings, the Wi-Fi capabilities were improved throughout the building.

Upcoming Events

Mule Deer Annual Banquet and Auction, Saturday, September 29, 2012
Western Colorado Congress 32nd Annual Meeting, Saturday, October 13, 2012
Philanthropic Education Organization (PEO) Annual Fashion Show, Saturday, October 20, 2012
P/BM Parks and Recreation Fall Volleyball starts Tuesday, October 23, 2012
BMSA Village Meetings, October 16, 17, 18 and 23, 24, 25 2012
Garfield County election training, Tuesday, October 30, 2012
Election, Tuesday, November 6, 2012
Advance Directives presentation by Dr. Bruce Richards, Wednesday, November 14, 2012
Grand River Hospital District annual wine and cheese tasting fund raiser, Thursday, November 15, 2012
Colorado Parks and Recreation Western Slope Directors meeting, Friday, November 16, 2012
Home for the Holidays home based business event, Saturday, November 17, 2012

Colorado Parks and Recreation Association (CPRA)

Directors of parks and recreation departments from Aspen, Durango, Montrose, New Castle, Fruita, Delta and Battlement Mesa met on September 18 at the Bill Heddles Recreation Center in Delta to discuss bringing more training opportunities [that Denver area members can readily take advantage of]to the western slope. The follow-up meeting will be at BMAC on November 16.

The Annual CPRA meeting will be held in Keystone October 3 – 5, 2012

“Anything Goes” Art Contest Winners

Lynn Shore placed 1st and 3rd place with his digital photography entries. Tara Vetter won 2nd place with an original watercolor. Petroleum Development Corporation was the sponsor for this event. Mr. Shore has donated his prizes back to the Activity Center. The focus of the next art show will be an “Anything Goes for Children: My Favorite Things”.

501c3

We received a letter from the IRS on August 28, 2012 stating that the application for the Grand Valley Active Community Fund had been received. The initial review will determine whether the application 1) can be processed immediately; 2) needs minor additional information; or 3) will require additional development. We have not received any further information about its status at this time.

Federal Mineral Lease Grant Projects

The Xcel representative, Ryan Mercer, is processing the pre-approvals needed to proceed with the lighting retrofit project. O'Dwyer Electric is prepared to start as soon as Xcel approves the rebates.

Kruger Roofing has not given us a start date on the pool complex roof project.



Battlement Mesa Metropolitan District

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Manager Report

Date: September 28, 2012
To: Board of Directors, Battlement Mesa Metro District
From: Steve Rippey, District Manager

River Gravel Island: Roger Bulla and I met with SGM engineer, Jeff Simonson to review the island of gravel in the river that we were concerned was moving toward our river intake structure due to the high spring run-off in 2011. Mr. Simonson did a study of the island from aerial photos on Google Maps. He was able to find archived photos dating back to 1993 that showed the island had moved or changed very little. Based upon his study he feels as if the gravel does not pose a threat to the river intake structure. We will continue to monitor the gravel in the future.

Waterline Breaks: This past month the BMMD experienced a series of waterline breaks. The first occurred on Lodgepole and was a 12" main line. This break left approximately 25 customers without water from 8:30 am to 7:30 pm. Four other breaks occurred after the main line was repaired. These occurred on Cactus, Cottonwood, Columbine and Rosewood. These were service lines and took 4 to 5 hours each to repair. In three of the breaks only the home that was served by the line was without service, while the fourth line caused 4 customers to be without service for approximately 4 hours. BMMD field staff did an excellent job repairing the breaks.

De-Chlorination Project: The project continues to move forward as the concrete floor was completed for the vault. Some delays have been experienced due to the number of water line breaks in the PUD and delivery of plumbing parts.

2013 Preliminary Budget: I have prepared the BMMD Preliminary budget for 2013 and it is included in your packet. By statute the preliminary budget is required to be submitted to the Board prior to October 15th of each year.

Federal Mineral Lease District Grant: Activity Center Director, Anne Huber completed a mini-grant for funds to pave a 2" asphalt overlay over the existing driveway and lower entrance parking lot. The grant included striping and the total grant request was for \$22,300. The grant was delivered by the due date. We were informed this week that the application we completed was not the mini-grant application and we would have to resubmit by September 24th. Anne is currently working to complete the application.

** SERVING THE COMMUNITY **

*WATER & WASTE WATER OPERATIONS * ACTIVITY CENTER * ASSOCIATION MANAGEMENT*