

APPROVED

11/21/13

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**RECORD OF PROCEEDINGS**

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MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, the 24th of October 2013 at 401 Arroyo Drive, Battlement Mesa, Colorado.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Sara McCurdy  
Jason Fletcher  
Bruce Richards

Steve Rippy, Anne Huber, Sandy Yeager and Amie Martin were also in attendance.

Call to Order

Director Fletcher called the meeting to order at 9:05 am.

Excuse Absent Board Member

A motion was made by Director Richards and seconded by Director McCurdy to excuse absent Board members Lynn Shore and Michelle Foster. The motion carried unanimously.

Conflict/Disclosures

Director McCurdy disclosed that she is a Board member of the BMSA Board of Directors.

Director Fletcher disclosed that he is a Board member of the BMSA Board of Directors and the Parachute/Battlement Mesa Park and Recreation District.

Public Comments

Director Fletcher stated that the dirt work on the new park is progressing. There is a retention pond that was built by the school district that is crossing over into the easement. The Board of Directors from the School District and Parachute/Battlement Mesa Park and Recreation District are discussing the issue.

Director Richards stated that the BMMD Board of Directors wrote a letter to the Parachute/Battlement Mesa Park & Recreation District Board regarding our desire to deed the Grand Valley Recreation Center to them. Director Richards stated that he would like a letter with their response.

Director Fletcher stated that he would speak to the P/BM Park & Rec Board of Directors.

September 26, 2013  
Regular Meeting  
Minutes

A motion was made by Director McCurdy and seconded by Director Richards to approve the September 26, 2013 regular meeting minutes as presented. The motion carried unanimously.

Accounting Manager  
Report

The investment committee met before this meeting. A motion was made by Director McCurdy and seconded by Director Richards to approve the September 2013 financial statements; subject to audit. The motion carried unanimously.

Recreation Center  
Report

See attached report.

District Manager  
Report

See attached report.

Mr. Rippy had a meeting with a group of individuals regarding installing a disc golf course on BMMD property. These individuals live in Battlement Mesa and play courses in the area from Palisade to Aspen. The group would like to move forward with building the course, with donations, at no cost to BMMD. Mr. Rippy explained that he has asked for an outline from the group and he and Mrs. Huber would meet with the group before moving forward.

Mr. Rippy reported that when the Grace Bible Church was built, the as-built drawings showed that there was a sewer main installed along Spencer Parkway. After further investigation, the main sewer line had not been installed. Because of cost issues to install the sewer main, the church was allowed to install a septic system. The septic system was never maintained. Because the church is paying a monthly sewer fee to BMMD, we are in the process of cleaning the septic system and clearing the blockage. BMMD will continue to monitor the septic system.

Phase II Manhole Replacement Project

A motion was made by Director McCurdy and seconded by Director Richards to award the Phase II Manhole Replacement Project to Skyline Contracting Inc at a price of \$92,602. The motion carried unanimously.

Middle Colorado Watershed Council

A motion was made by Director McCurdy and seconded by Director Richards to approve the grant request from Middle Colorado Watershed Council for \$1,000. The motion carried unanimously.

2014 Preliminary Budget

A motion was made by Director McCurdy and seconded by Director Richards to approve the 2014 Preliminary Budget as presented. The budget includes an increase in the base water charge from \$14 per 1000 gallons to \$15 per 1000 gallons. The Board also agreed to raise the amount budgeted for Staff & Director Support. The motion carried unanimously.

Salary Survey & Pay Range Recommendations

Mr. Rippy reported that he will continue to work on the salary ranges and bring it back to the Board to adopt in November or December.

Other Business

None

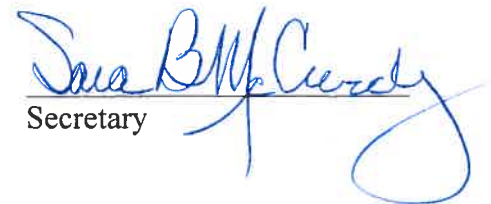
Director Discussions

None

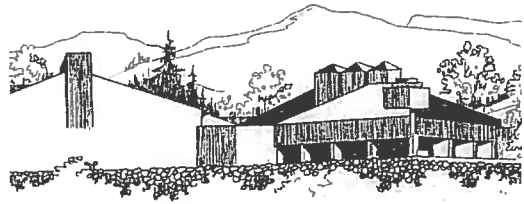
Adjournment

There being no further business to come before the Board, and upon a motion made and carried, the meeting adjourned at 10:47 am.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on the 21 st day of November 2013.

  
Secretary

*Grand Valley Recreation Center*  
**398 Arroyo Drive**  
**Battlement Mesa, Colorado 81635**



**Memo:** Battlement Mesa Metropolitan District Board of Directors  
**From:** Anne Huber  
**Subject:** Monthly Report October 17, 2013

#### **Garfield County Federal Mineral Lease Update**

Fall 2012 – 12 FM 01 – The Accessible Parking Lot project is complete. Sandy Yeager informed me today that reimbursement in the amount of \$23,500 has been received.

Spring 2013 – 13 SM 01 – The Flooring Project for three meeting rooms and kitchen is complete. We plan to submit the final report next week. We are pleased with the outcome of this project; the carpet is high quality and the installers did an excellent job preparing the floor for a long-lasting installation.

Spring 2013 – 13 ST 01 – Both the flat roof repair and gym floor repair are underway at this time. Larry Huber said that the roofers are identifying the problem areas on the roof and making progress toward the repairs.

The gym floor was started September 30<sup>th</sup>. Reeves and son (Zane and George) have worked up to 7 days/ week. The floor has been sanded, areas of loose boards identified and thousands of nails applied. The contractor is proceeding at a steady and careful pace. The gym walls have been painted.

#### **Veterans' Day Dinner**

Several businesses are stepping up to help with the dinner. WPX is donating \$500. Caerus (formerly Petroleum Development Corporation) has pledged to send a check, but we do not know the amount at this time. Clarks Market is donating the meat and Diana and Melissa at Mama's Restaurant have volunteered to cook the dinner and donate the sides and dessert.

Clark Stewart (NALCO Champion) has volunteered to be the speaker. And Eric Ward, Marathon, expressed interest in helping sponsor.

The dinner will be Monday, November 11, 2013. Board members are invited to attend.

#### **"Anything Goes" Turkey Contest**

Students at the Center for Family Learning (preschool and kindergarten) and Bea Underwood Elementary have been invited to create a turkey in any art medium and display their creations at the Recreation Center. The Parachute Library's 5<sup>th</sup> Element Monday program for children will also include a turkey art project in their programming.

#### **Halloween**

Staff will give out treats from 4 – 7 PM on October 31<sup>st</sup> in the circle at the upper entry.

## Battlement Mesa Metropolitan District

### Manager Report

Date: October 24, 2014

To: Board of Directors, Battlement Mesa Metro District

From: Steve Rippy, District Manager

**Fire Mitigation Work:** Dan Cook has finished fire mitigation work around the de-chlorination facility, drying beds and southeastern fence line. Additional work is scheduled around the river intake pump station and water plant.

**2014 Preliminary Budget:** I have completed the preliminary budget and it is included in your packet. I will provide the Board with a detailed review and explanation of budgeted revenues and expenditures during the October 24<sup>th</sup> meeting.

**GFMLD Mini-Grant:** We received \$23,250 in grant funds this month from the Garfield Federal Mineral Lease District for the paving of the lower parking lot at the Grand Valley Recreation Center.

**Bulk Water Sales:** We are in the process of finalizing agreements with URSA to provide water to the Monument Ridge Pad. Drilling activities are expected to begin in November.

**BMSA Management:** Amie Martin and I will be conducting the six annual village meetings the week of October 21<sup>st</sup> and October 28<sup>th</sup>. The October BMSA Manager Report is attached for your review.

**Distribution System Repairs & Maintenance:** BMMD staff repaired broken service lines on Mahogany Circle, Pine Tree Court and Cedar Circle. Asphalt patching of several waterline repairs was also completed.