

APPROVED

2-28-19

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, January 24, 2019 at 401 Arroyo Drive,
Battlement Mesa, Colorado

Call to Order

Director Bill Nelson called the meeting to order at 9:01 am.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Bill Nelson
Dick Deussen
Jane Chapman
Vinnie Tomasulo

Steve Rippy, Brenda Locker, Sherry Loschke and Alex Morris were also in attendance.

Notice

Was posted for the meeting

Quorum

Was established

Conflict/Disclosures

None

Public Comments

None

December 20, 2018
Regular Meeting Minutes

A motion was made by Director Deussen and seconded by Director Chapman to approve the December 20, 2018 regular meeting minutes. The motion carried unanimously.

December 2018
Financial Statements and
the Accounting Manager's
Report

A motion was made by Director Deussen and seconded by Director Tomasulo to approve the December 2018 Financials subject to audit. The motion carried unanimously.

Manager's Report

See attached report.

New Business

A motion was made by Director Deussen and seconded by Director Chapman to amend the agenda to include the Resolution 2019-01 to approve today.

Other Business

A motion was made by Director Tomasulo and seconded by Director Chapman to adopt Resolution 2019-01 for the Special Election To Be Held on May 7, 2019. The motion passed unanimously.

Director Tomasulo reported that he recently had a water leak at his home during the weekend and he called the afterhours answering service to report the leak. He waited about 30 minutes and after not receiving a response he called the answering service again. The on-call answering service operator replied that she had called the on-call staff member but was not able to reach the person. Director Tomasulo then called one of the staff members directly and was able to get someone to his home to shut off the water. He asked if there is a backup plan for a time when the on-call person cannot be reached.

Mr. Rippy said that the on-call service is provided with a list of all the relative staff member phone numbers and the operator is supposed to continue through the list of numbers until a staff member is contacted. This system has worked well in the past so it is surprising that the on-call service does not appear to have followed the process or for some reason did not have the list of phone numbers. Mr. Rippy will contact the on-call service to confirm that all the appropriate phone numbers are in their possession and that they understand the requirement to call each phone number until they have made contact with a staff member.

Meeting Adjourned at 9:45 a.m.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on February 28, 2019

Secretary

Battlement Mesa Metropolitan District

Manager Report

Date: February 28, 2019

To: Board of Directors, Battlement Mesa Metropolitan District

From: Steve Rippy, District Manager

Employee Health Insurance: This past month Brenda and I met with CEBT representative, Terry Rook, to look into possible employee health insurance cost savings through their company. CEBT provides health insurance benefits for a pool of special districts, school districts, fire districts and recreation districts throughout Colorado. We provided Mr. Rook with our current information of employees and benefits. Two weeks ago Mr. Rook provided a cost proposal to provide the same benefits as well as some additional benefits that are part of their basic options. CEBT will also provide dental and vision as part of the benefits plan. The annual cost savings to the BMMD utilizing the CEBT insurance pool is approximately \$140,000. The insurance provider through CEBT will be United Healthcare which is the same provider the BMMD currently has. The dental and vision providers would also remain the same with the only insurance provider change occurring with the life insurance policy. The reason for the savings is as a result of joining a pool of nearly 33,000 employees rather than seeking insurance for a group of only 12 employees.

Golf Course Lift Station: The cost to upgrade and include the golf course lift station into the SCADA system was included in the 2019 budget and staff is moving forward with the project. For clarification the lift station does provide service to the golf course clubhouse and maintenance building but also services many residential units it is identified as the golf course lift station in reference to its location near the golf course. This station is the last of the lift stations in the wastewater system to be upgraded with SCADA. This will allow staff to electronically monitor pump-run times and flow levels at the station from the water and wastewater plants as well as be accessible on-line from an offsite computer. In addition the system provides alarms for pump failure. Water/Wastewater Superintendent, Roger Bulla is currently working with the contractor to provide a cost estimate and a schedule for the installation.

2019 Pickup Purchase: I reported last month the purchase of a 2019 Ford F-250 4-wheel drive pickup from Columbine Ford at a cost of approximately \$27,000. The pickup has been ordered with a delivery date of approximately April 15, 2019. The 2019 budget also provided \$6,000 for the purchase of a snowplow to be mounted on one of the BMMD pickups. The snowplow has now been purchased and installed on the 2007 Ford F-250 4-wheel drive pickup. This pickup was chosen as it is in very good condition with relatively low miles and would be available if the utility staff were using their pickups on a waterline repair or other maintenance project. The cost for the snowplow with installation was \$5,800

**BATTLEMENT MESA METROPOLITAN
DISTRICT ACCOUNTING
MANAGER REPORT**

DATE: February 28, 2019

TO: Board of Directors, Battlement Mesa Metro District

FROM: Brenda Locker, Accounting Manager

BUSINESS CHECKING ACCOUNT: Balance at the end of January is **\$156,640.84**

MONEY MARKET: Total funds in Money Market Account at the end of January are **\$153,447.82**

PETTY CASH ACCOUNT: End of January balance is **\$1020.04**

CD SUMMARIES: There are a total of 11 CD's in Alpine Bank. We have one CD a month that comes to maturity, of these 11 CD's, all are earning 0.04%, BMMD total CD funds at the end of January are **\$1,265,280.47**. Our interest accrued for the month of January was **\$47.98**.

COLOTRUST ACCOUNTS: We have two accounts. **Plus** and **Prime**. **Plus** was earning an average of 2.59% while **Prime** averaged 2.29%. **Plus** account at the beginning of January was \$810,193.91. **Prime** account was \$707,836.09. We had deposits totaling \$300,000.00. With accrued interest in the amount of \$3,709.97 for January. Bringing our total funds at the end of January 2019 to **\$1,821,739.97**.