

APPROVED  
12/15/16

**RECORD OF PROCEEDINGS**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, the 17th day of November 2016 at 401 Arroyo Drive, Battlement Mesa, Colorado.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Bill Nelson  
Sara McCurdy  
Dick Deussen  
Vinnie Tomasulo  
Michelle Foster

Steve Rippy, Brenda Locker and Amie Martin were also in attendance.

Call to Order

Director Nelson called the meeting to order at 9:00 am.

Conflict/Disclosures

Director McCurdy disclosed that she is a Board member of the Battlement Mesa Service Association.

Public Comments

None.

October 27, 2016  
Regular Meeting  
Minutes

A motion was made by Director McCurdy and seconded by Director Deussen to approve the October 27, 2016 regular meeting minutes with corrections. The motion carried unanimously.

Financial Statements

A motion was made by Director McCurdy and seconded by Director Deussen to approve the October 2016 financial statements; subject to audit. The motion carried unanimously.

District Manager  
Report

See attached report.

Mr. Rippy reported that he received an email from the COGCC confirming that BMMD does qualify to have a Local Government Designee.

2017 Final Budget

A motion was made by Director McCurdy and seconded by Director Deussen to approve the 2017 final budget as presented. The budget is approved with an increase in the base water rate from \$15.00 per 5,000 gallons to \$16.00 per 5,000 gallons and an increase from \$3.00 per 1,000 gallons to \$3.20 per 1,000 gallons after the first 5,000 gallons and all other water use. The sewer rate will remain at \$27.00 minimum monthly charge. The motion carried unanimously.

URSA Easement Agreement

The Board of Directors reviewed the URSA easement agreement. No decision will be made until our attorney, Matt Dalton, has reviewed the agreement.

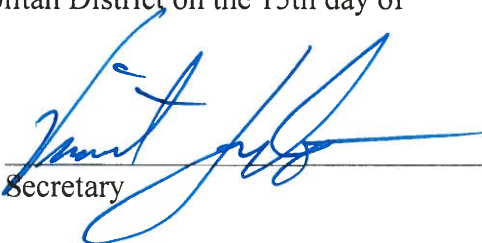
Other Business

None

Adjournment

There being no further business to come before the Board, and upon a motion made and carried, the meeting adjourned at 9:34 am.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on the 15th day of December 2016.

  
Secretary

## Battlement Mesa Metropolitan District

### Manager Report

Date: November 17, 2016

To: Board of Directors, Battlement Mesa Metro District

From: Steve Rippy, District Manager

**Local Government Designee:** Per the direction of the Battlement Mesa Metropolitan District, Board of Directors, at the October 27<sup>th</sup> meeting I contacted the COGCC, Hearing & Regulatory Affairs Manager, Julie Murphy, to inquire about the legal authority of the BMMD to appoint an LGD to represent the District. The BMMD, as a Special District, does qualify under COGCC requirements. I have forwarded documentation to Ms. Murphy as to the BMMD's status as a Special District formed under Title 32 of the Colorado Revised Statutes "Special District Act". Pending further request for documentation I anticipate the approval of the COGCC to provide for the appointment of Bill Nelson as LGD on behalf of the BMMD.

**2017 Final Budget:** The 2017 final budget is provided in your packet for review and approval. The final budget is very similar to the preliminary budget presented to the Board in October. Some modifications such as the covenant enforcement services for the BMSA have been made along with minor adjustments to other line items based upon year end projections related to updated financials from August to October. Overall revenues have been budgeted to increase by 6% over 2016 primarily due to the water rate increase, higher occupancy in Battlement Mesa and the covenant enforcement services contract. Expenditures have been budgeted to increase by 5% over 2016 primarily due to employee wage increases, capital equipment expenses in water/wastewater, distribution maintenance costs and covenant enforcement services.

**Wastewater Headworks Upgrade:** The new bar screen equipment for the wastewater headworks has been completed and delivered to the wastewater facility. Water/Wastewater Superintendent, Roger Bulla, has contacted two different contractors to review the equipment and the headworks building to provide a quote for installing the equipment. After several weeks we have still not been provided a quote from either of the companies. It is my opinion that the contractors are tied up with season ending projects and therefore have not been able to commit the time to providing a quote. I have asked Roger to contact the companies again to see if we can get the quotes and move forward with completing the installation.