

## **RECORD OF PROCEEDINGS**

---

### **MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS**

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, the 16th day of November 2017 at 401 Arroyo Drive, Battlement Mesa, Colorado.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Bill Nelson  
Sara McCurdy  
Michelle Foster  
Vinnie Tomasulo  
Dick Deussen

Steve Rippy, Brenda Locker and Amie Martin was also in attendance.

Call to Order

Director Nelson called the meeting to order at 9:00 am.

Conflict/Disclosures

None

Public Comments

None

October 26, 2017  
Regular Meeting  
Minutes

A motion was made by Director McCurdy and seconded by Director Deussen to approve the October 26, 2017 regular meeting minutes as presented. The motion carried unanimously.

October 2017  
Financial Statements

A motion was made by Director McCurdy and seconded by Director Foster to approve the October 2017 financial statements; subject to audit. The motion carried unanimously.

Accounting Manager  
Report

See attached report.

Manager Report

See attached report.

Mr. Rippy reported that a person has filed a trip & fall claim with Battlement Mesa Service Association's liability insurance carrier for an accident that happened in 2016 in the circular concrete area of the large park in Saddleback Village. Since BMMD is the management company for BMSA, BMSA's insurance carrier has contacted BMMD's liability insurance carrier. Mr. Rippy will keep the BMMD Board of Directors informed as to the progress of the claim.

Mr. Rippy reported that a storm sewer vault on Oak Court was plugged due to very large tree roots. Once the vault completely plugged it began overflowing. BMMD staff and a contractor were able to clear the tree roots from the vault and restore water flow. Mr. Rippy stated that the ownership of the storm sewer is a grey area in the Battlement Mesa PUD.

Director Tomasulo suggested billing Garfield County for the labor and repairs for storm sewer repairs. This may get an open discussion going with Garfield County to decide which entity will maintain the storm sewers.

Mr. Rippy reported that Director McCurdy has done some research regarding Colorado Trust. It appears their interest rate is at 1% whereas the interest rate at Alpine Bank is much less than 1%. BMMD has approximately 2.6 million dollars in CD's at Alpine Bank which is earning much less than the 1% current rate with Colorado Trust. Mr. Rippy stated he would like to do more in-depth research into Colorado Trust and come back to the Board of Directors in December with recommendations.

Mr. Rippy reported that after purchasing the skid steer and excavator there is still approximately \$68,000 in the budget for the skid steer attachments. The staff would like to purchase a few attachments for the skid steer to use on different projects. A 7 1/2' wide dozer blade, a broom, a brush hog and a concrete hammer. These 4 attachments total \$29,370.

A motion was made by Director McCurdy and seconded by Director Deussen to purchase the four skid steer attachments at an amount not to exceed \$30,000. The motion carried unanimously.

Open Public Hearing

Director Nelson opened the Public Hearing at 10:04 am.

Close Public Hearing

Director Nelson closed the Public Hearing at 10:05 am.

Resolution 2017-04

A motion was made by Director McCurdy and seconded by Director Foster to adopt Resolution 2017-04 to Adopt the 2018 Budget and Appropriate Sums of Money. The motion carried unanimously.

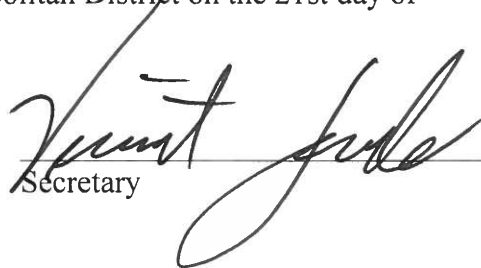
Other Business

None

Adjournment

There being no further business to come before the Board, and upon a motion made and carried, the meeting adjourned at 10:11 am.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on the 21st day of December 2017.

  
Secretary

**BATTLEMENT MESA METROPOLITAN  
DISTRICT ACCOUNTING  
MANAGER REPORT**

**DATE:** November 16, 2017

**TO:** Board of Directors, Battlement Mesa Metro District

**FROM:** Brenda Locker, Accounting Manager

**CD SUMMARIES:** As of Oct 31<sup>st</sup> there were a total of 12 CD's in Alpine Bank. We have one CD a month that comes to maturity, of the 12 CD's, 6 are earning 0.25%, 6 are earning 0.04%, for a total of **\$2,614,417**. We received interest in the amount of \$311.72 on these CD's.

**MONEY MARKET:** Total funds in Money Market Account as of Oct 31 is **\$452,673.26**

**PETTY CASH ACCOUNT:** As of Oct 31 the balance in the Petty cash account is **\$1020.04**

**CHECKING ACCOUNT:** The balance in the checking account as of Oct 31 is **\$176,280.51**

## Battlement Mesa Metropolitan District

### Manager Report

Date: November 16, 2017

To: Board of Directors, Battlement Mesa Metro District

From: Steve Rippy, District Manager

**Aeration Basin Upgrades & Maintenance:** A contracted vacuum truck has completed the removal of sludge from the west aeration basin. BMMD staff is now in the process of removing debris from the floor of the basin and will begin evaluating the condition and maintenance needs of the aeration piping and equipment.

**Storm Drain Maintenance:** BMMD staff received a report of a plugged storm drain that services the Oak Court cul-de-sac located in Monument Creek Village. Upon inspection staff identified the outlet pipe from the storm vault was completely plugged with tree roots forcing the storm water to overflow the vault and run into the open space ravine. Based upon the amount of settlement built up in the vault it is apparent the pipe has been plugged for several years. A vacuum truck contractor was called to flush the line and the tree root was cut out of the pipe.

**Street Patching:** Martin Construction was in Battlement Mesa this past month and coordinated with staff to complete the asphalt patching of a significant number of street cuts as a result of water service line repairs that occurred during the past year.

**Administrative Assistant Position:** A total of thirty-three applicants submitted resumes for the administrative position advertised this past month. We have completed the process of reviewing the resumes and are now contacting the top candidates to set up interviews. I hope to be able to conclude the interview process by November 22<sup>nd</sup>.

**GPS Mapping System Upgrade:** An SGM staff member worked alongside BMMD staff members to conduct additional site visit review of BMMD utility facilities. This site visit was focused on difficult to find or difficult to access facilities. Significant progress has been made to date and additional updating of the system is being completed. Another meeting with SGM and BMMD staff will occur in the next couple of weeks to evaluate the collected data and conduct additional facility site visits as needed.