

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, the 28th day of September 2017 at 401 Arroyo Drive, Battlement Mesa, Colorado.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Bill Nelson
Sara McCurdy
Dick Deussen
Michelle Foster
Vinnie Tomasulo

Steve Rippy, Brenda Locker and Amie Martin were in attendance.

Call to Order

Director Nelson called the meeting to order at 9:00 am.

Conflict/Disclosures

None

Public Comments

None

August 24, 2017
Regular Meeting
Minuets

A motion was made by Director McCurdy and seconded by Director Tomasulo to approve the August 24, 2017 regular meeting minutes with corrections. The motion carried unanimously.

August 2017
Financial Statements

A motion was made by Director McCurdy and seconded by Director Deussen to approve the August 2017 financial statements; subject to audit. The motion carried unanimously.

Accounting Manager
Report

See attached report.

Manager Report

See attached report.

2018 Preliminary
Budget


Mr. Rippe presented the 2018 preliminary budget and provided details concerning projected revenues and expenditures for all of the departments. Mr. Rippe described the many duties brought on this year as a result of providing covenant enforcement for the BMSA. As part of the 2018 budget he expressed his desire to hire a full time position over the next couple of months with the new person to handle all of the covenant duties and the remaining 50% of the time would be spent working and training with Office Manager, Amie Martin to learn the duties of the Office Manager position as Mrs. Martin is planning to leave employment with the BMMD in June of 2018.

Adjournment

The Board of Directors agreed that hiring a full time position was a good idea and authorize Mr. Rippe to move forward.

There being no further business to come before the Board, and upon a motion made and carried, the meeting adjourned at 10:00 am.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on the 26th day of October 2017.


Secretary

**BATTLEMENT MESA METROPOLITAN
DISTRICT ACCOUNTING
MANAGER REPORT**

DATE: September 28, 2017

TO: Board of Directors, Battlement Mesa Metro District

FROM: Brenda Locker, Accounting Manager

CD SUMMARIES: As of Aug 31st there were a total of 12 CD's in Alpine Bank. We have one CD a month that comes to maturity, of the 12 CD's, 8 are earning 0.25%, 4 are earning 0.04%, for a total of **\$2,513,762**. We received interest in the amount of \$372.02 on these CD's.

MONEY MARKET: Total funds in Money Market Account as of Aug 31st is **\$452,667.23**

PETTY CASH ACCOUNT: As of Aug 31 the balance in the Petty cash account is **\$1020.04**

CHECKING ACCOUNT: The balance in the checking account as of Aug 31st is **\$138,264.71**

Battlement Mesa Metropolitan District

Manager Report

Date: September 28, 2017

To: Board of Directors, Battlement Mesa Metro District

From: Steve Rippy, District Manager

Water Main Break: On Saturday morning, August 26th, at approximately 7:20 am a 12” water main along East Battlement Parkway ruptured. Water-Wastewater Superintendent, Roger Bulla and Plant Operator, Don Allred responded to begin closing isolation valves. A significant amount of water was lost and E. Battlement Parkway was damaged due to erosion from the water flow. Garfield County Road & Bridge Foreman, Dan Goin, was contacted to assess the road damage and a traffic control contractor was contacted to install traffic control to divert traffic around the damaged road. Roger and Don were able to close valves in the system that isolated the break and no residents were without water. With the break isolated JC Construction was contacted and scheduled to begin repairs on the line on Monday, August 28th. The line repair was completed on Wednesday, August 30th although traffic continued to be diverted to allow for adequate compaction and for contractor, GMCO to apply magnesium chloride to the damaged road surface. The road was reopened to traffic the week of September 4th. We are still trying to schedule a contractor to repave the damaged road surface.

Wastewater Aeration Basin Repairs: The contractor has completed the scheduled repairs to the non-operational wastewater aeration basin. BMMD staff is now removing debris and vegetation prior to bringing the basin into operation. The current schedule is to begin flowing water into the basin around October 1st and operating the basin with water only in the beginning to insure the aeration system is functioning properly. Once it is determined the aeration system is functional the water will be removed and the transfer of wastewater will begin. Cleaning and maintenance of the current operational basin will begin after the other basin is online.

Water Quality Monitoring Equipment: The water quality monitoring equipment at the river pump station has been in operation for several months. The electronic SCADA connection to the water plant and emergency call out had not been installed due to the schedule of the contractor. This past month the SCADA connection was completed and is now operational.

Distribution System Maintenance: This past month the BMMD staff had an extraordinarily busy month repairing water service lines as 16 service lines were repaired or replaced. The repairs included; 10 in Monument Creek, 2 in Canyon View, 2 in Mesa Ridge, 1 in Willow Creek and 1 in Tamarisk Meadows.