

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, the 27th day of July 2017 at 398 Arroyo Drive, Battlement Mesa, Colorado.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Bill Nelson
Sara McCurdy
Dick Deussen
Michelle Foster
Vinnie Tomasulo

Steve Rippy, Brenda Locker, John Doose, Matt Honeycut, David Blair, Kirby Wynn, Roger Bulla, David Beecraft and Amie Martin were also in attendance.

Call to Order

Director Nelson called the meeting to order at 9:00 am.

Conflict/Disclosures

None

Public Comments

None

David Blair-GVFPD

David Blair reported that the Grand Valley Fire Protection District has been working closely with the BMMD on fire hydrant flushing, maintenance and fire flow testing. Mr. Blair stated that the fire department has an accreditation project which requires testing the fire flow on the hydrants every 10 years to keep the accreditation. David Beecraft stated that BMMD has just completed flow testing, flushing of all the fire hydrants in Battlement Mesa and exercising all the valves and he will get the information to the fire department.

**GPS Updating of
Utility Mapping-SGM**

Steve Kirk with SGM explained the proposed map based infrastructure collection and asset management of BMMD's existing infrastructure.

Mr. Kirk reported that SGM already has some data in their computer system from BMMD but will have 2 people do field collection for the remaining data. This GIS map is a smart map and can be reviewed via the internet/mobile application and it is cloud based. Meaning you can access the map system from anywhere you can get an internet signal. Once the GIS maps are completed it will save time and money for the BMMD when doing capital improvements and maintenance.

A motion was made by Director Deussen and seconded by Director Tomasulo to approve the contract with SGM for the GIS mapping of BMMD's infrastructure at an amount, not to exceed, \$27,025.00. The motion carried unanimously.

Waterline Easement-
URSA

John Doose and Matt Honeycut asked BMMD for an easement for a 12" gas line and 10" water line that will connect the A & B pads. This easement will include a 406' bore with 1,848 feet of pipeline. Mr. Honeycut explained that the construction time would be under 60 days. Mr. Doose explained that, tentatively, the CDPHE will be touring the locations on August 2nd.

A motion was made by Director McCurdy and seconded by Director Foster to approve the contract with URSA for the above easement. The motion carried unanimously.

Kirby Wynn-Garfield
County O & G
Liaison

Kirby Wynn, Garfield County Oil & Gas Liaison reported that URSA has submitted their applications for special use permits to Garfield County and the COGCC for phase II of their drilling plan. Phase II consists of 31 wells at the L pad, a temporary water facility at the F pad, 24 wells and an injection well at the A pad and 2 pipelines. Mr. Wynn explained that the applications are at the Garfield County Planning Committee, once they have completed their review they will send the applications to the Board of County Commissioners with their recommendations. The applications are also being reviewed by the COGCC but the COGCC will not make a decision until the BOCC have approved or denied the applications.

June 22, 2017 Regular
Meeting Minutes

A motion was made by Director McCurdy and seconded by Director Deussen to approve the June 22, 2017 regular meeting minutes as presented. The motion carried unanimously.

June 29, 2017 Special
Meeting Minutes

A motion was made by Director Deussen and seconded by Director McCurdy to approve the June 29, 2017 special meeting minutes as presented. The motion carried unanimously.

Financial Statements A motion was made by Director McCurdy and seconded by Director Deussen to approve the June 2017 financial statements; subject to audit. The motion carried unanimously.

2016 Preliminary Audit A motion was made by Director McCurdy and seconded by Director Foster to approve the 2016 preliminary audit with corrections. The motion carried unanimously.

Accounting Manager Report See attached report.

District Manager Report See attached report.

Adjournment There being no further business to come before the Board, and upon a motion made and carried, the meeting adjourned at 11:20 am.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on the 24th day of August 2017.


Secretary

Battlement Mesa Metropolitan District

Manager Report

Date: July 27, 2017

To: Board of Directors, Battlement Mesa Metro District

From: Steve Rippy, District Manager

Wastewater Aeration Basin: The contractor, Con-Sy Inc., has begun the work to refurbish the non-operational aeration basin at the wastewater plant.

Utility Map System – GPS Upgrades: I met with Steve Kirk, with SGM, Inc., this past month to discuss upgrading the BMMD utility map system with GPS identification of valves, manholes, etc. and provide a cost proposal to complete the project. A proposal to complete the work is included in your packet and Mr. Kirk will provide a presentation of the proposed GPS product at the BMMD, Board of Directors, meeting.

2016 BMMD Financial Audit: The auditor recently provided us with the draft 2016 audit. The audit is being presented much later this year than in years past and as a result I believe the BMMD will need to request an extension. By State statute the audit must be approved no later than July 31st of each year and to allow the Board adequate time to review the Final audit information I do not think that can be accomplished by the deadline.

URSA Pipeline Easement Request: Included in your packet is information provided by URSA requesting a pipeline easement through a small section of BMMD property to serve the proposed BMC “A” pad. The proposed easement would utilize a portion of the same property that the BMMD previously provided a road easement to URSA for access to the proposed pad. I have asked URSA representative, John Doose, to attend the meeting to provide additional information and/or answer questions.

BMMD Capital Equipment Inventory: At last months BMMD board meeting there was discussion about updating the BMMD master plan concerning future infrastructure improvements. During the discussion the topic of existing equipment inventory and condition was discussed. I have included in your packet the Capital Equipment Inventory list that was presented to the Board a few years ago. I have asked Water/Wastewater, Superintendent, Roger Bulla, to assist me with updating the list for a future presentation to the Board.

**BATTLEMENT MESA METROPOLITAN
DISTRICT ACCOUNTING
MANAGER REPORT**

DATE: June 27th, 2017

TO: Board of Directors, Battlement Mesa Metro District

FROM: Brenda Locker, Accounting Manager

CD SUMMARIES: There are a total of 12 CD's in Alpine Bank. We have one CD a month that comes to maturity, of the 12 CD's, 9 are earning 0.25%, 3 are earning 0.04%, for a total of **\$2,512,995.70**. We received interest in the amount of \$407.65 on all CD's.

MONEY MARKET: Total funds in Money Market Account as of May 31st is **\$252,662.64**

PETTY CASH ACCOUNT: The balance in the Petty cash account is **\$1020.04**

CHECKING ACCOUNT: The balance in the checking account as of June 30th 2017 is \$170,061.45

BATTLEMENT MESA METROPOLITAN DISTRICT

CD INVESTMENT:

June 2017

MATURITIES:

Alpine Bank:

| Date | Account # | Amount | Interest Rate | Jan '18 | Feb '18 | Mar '18 | Apr '18 | May '18 | Jun '18 | Jul '17 | Aug '17 | Sep '17 | Oct '17 | Nov '17 | Dec '17 |
|------------|-----------|-----------|---------------|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 4/8/2018 | 38436 | \$200,947 | 0.25% | | | | X | | | | | | | | |
| 7/7/2017 | 38435 | \$201,123 | 0.25% | | | | | | | X | | | | | |
| 9/22/2017 | 48281 | \$200,656 | 0.25% | | | | | | | | | X | | | |
| 1/8/2018 | 38423 | \$202,582 | 0.25% | X | | | | | | | | | | | |
| 5/7/2018 | 39152 | \$300,871 | 0.04% | | | | | X | | | | | | | |
| 2/6/2018 | 39153 | \$201,476 | 0.04% | | X | | | | | | | | | | |
| 10/1/2017 | 39711 | \$201,705 | 0.25% | | | | | | | | | | X | | |
| 3/12/2018 | 39869 | \$200,787 | 0.04% | | | X | | | | | | | | | |
| 11/7/2017 | 47024 | \$200,732 | 0.25% | | | | | | | | | | | X | |
| 6/17/2018 | 41183 | \$200,974 | 0.25% | | | | | | X | | | | | | |
| 12/20/2017 | 48781 | \$200,500 | 0.25% | | | | | | | | | | | | |
| 8/18/2017 | 48616 | \$200,643 | 0.25% | | | | | | | | X | | | | X |
| | | | | \$202,582 | \$201,476 | \$200,787 | \$200,947 | \$300,871 | \$200,974 | \$201,123 | \$200,643 | \$200,656 | \$201,705 | \$200,732 | \$200,500 |
| | | | | 2.37% | | | | | | | | | | | |
| | | | | <u>\$2,512,996</u> | | | | | | | | | | | |