

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

BATTLEMENT MESA METROPOLITAN DISTRICT

Held, Thursday, the 25th day of May 2017 at 401 Arroyo Drive, Battlement Mesa, Colorado.

Attendance

A regular meeting of the Board of Directors of Battlement Mesa Metropolitan District, Garfield County, Colorado was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Bill Nelson
Vinnie Tomasulo
Michelle Foster

Steve Rippey and Brenda Locker were also in attendance.

Call to Order

Director Nelson called the meeting to order at 9:03 am.

Conflict/Disclosures

None

Public Comments

None

**April 27, 2017
Regular Meeting
Minutes**

A motion was made by Director Tomasulo and seconded by Director Foster to approve the April 27, 2017 regular meeting minutes with corrections. The motion carried unanimously.

**March 2017 Financial
Report**

A motion was made by Director Foster and seconded by Director Tomasulo to approve the April 2017 financial statements; subject to audit. The motion carried unanimously.

**Accounting Manager
Report**

See attached report.

**District Manager
Report**

See attached report.

Mr. Rippy discussed removing a large cottonwood tree from the median of Arroyo Drive (Arroyo Drive is owned by the BMMD) rather than trimming the tree due to the tree's condition. The Board agreed that it would be ok to remove the tree.

Mr. Rippy provided two quotes for refurbishing the landscape area around the BMMD office. The first quote was to replace the existing mulch with new mulch at a cost of approximately \$4,000. The second quote was to replace the existing mulch with decorative landscape rock at a cost of \$4,800.

Mr. Rippy explained the employee health insurance proposals submitted by United Health and Rocky Mouny Health Plans. United Health's rate proposal was approximately 10% lower then the proposal submitted by Rocky Mountain Health. The employee deductibles are higher with United but a Health reimbursement Agreement (HRA) through the plan that would allow assistance with the deductible from the BMMD. The overall cost of the United policy including the HRA would still be cheaper than the Rocky Mountain Health policy. The Board asked Mr. Rippy to provide additional information on the HRA plan at the June meeting.

A motion was made by Director Tomasulo and seconded by Director Foster to change the employee health insurance provider from Rocky Mountain Health Plans to United Healthcare as of June 1, 2017. The motion carried unanimously.

Refurbish landscape area around BMMD Office

A motion was made by Director Tomasulo and seconded by Director Foster to remove the bark and clean up the landscape beds around the BMMD office and replace with the same decorative landscape rock that matches the medians around Battlement Mesa. The motion carried unanimously.

2017 Community Counts Membership

The Board of Directors approved the membership to Community Counts.

John Lyons' Property Annexation & Zoning Change

The Board of Directors discussed the request by John Lyons to be annexed into the Town of Parachute and be re-zoned. The Board asked Mr. Rippy to draft a letter to be sent to the Town of Parachute outlining the Board's concerns regarding the re-zoning.

Employee Salary Survey

Mr. Rippy explained the employee salary survey report.

A motion was made by Director Tomasulo and seconded by Director Nelson to approve the new salary ranges and policy changes for 2017. The motion carried unanimously.

Adjournment

There being no further business to come before the Board, and upon a motion made and carried, the meeting adjourned at 10:24 am.

The foregoing constitutes the true and correct minutes of the above referenced meeting and was approved by the Board of Directors of the Battlement Mesa Metropolitan District on the 22nd day of June 2017.


Secretary

**BATTLEMENT MESA METROPOLITAN
DISTRICT ACCOUNTING
MANAGER REPORT**

DATE: May 22th, 2017

TO: Board of Directors, Battlement Mesa Metro District

FROM: Brenda Locker, Accounting Manager

CD SUMMARIES: There are a total of 12 CD's in Alpine Bank. We have one CD a month that comes to maturity, of these 12 CD's, 8 are earning 0.25%, one is earning 0.04%, while three remain at 0.10% BMMD total CD funds to date, are **\$2,412,183.84**. We received interest in the amount of \$388.65 on all CD's.

MONEY MARKET: Total funds in Money Market Account as of April 30th is **\$452,658.03**

We moved \$100,000 from the money market into a CD on May 8th.

We moved \$100,000 from the money market into the checking on May 3rd.

The Money Market balance in next month's report will reflect those two transfers.

PETTY CASH ACCOUNT: The balance in the Petty cash account is **\$1020.04**

CHECKING ACCOUNT: The balance in the checking account as of the date of this report is **\$151,004.70**

Battlement Mesa Metropolitan District

Manager Report

Date: May 25, 2017

To: Board of Directors, Battlement Mesa Metro District

From: Steve Rippy, District Manager

Employee Salary Survey: Directors Bill Nelson, Dick Deussen and I met on April 27th to review salary information gathered from several comparable governmental entities to update the BMMD salary range for employees. I have included in your packet a copy of the information and recommended changes to the current BMMD salary range and policies.

Chlorine Residual Analyzer: Water/Wastewater Superintendent, Roger Bulla, reported that the chlorine analyzer at the Zone A Pump Station will need to be replaced as it is no longer able to provide the chlorine readings into the SCADA system requiring the equipment to be read manually. The analyzer provides chlorine readings for the water entering the distribution system and is approximately 12-15 years old. The cost to replace the analyzer is approximately \$4,000 and I have authorized Roger to move forward with the purchase.

Employee Health Insurance: As I reported last month BMMD's current health insurance provider, Rocky Mountain Health, provided notice that insurance rates would be increasing 22%. Brenda Locker and I met with BMMD Insurance carrier, Glenwood Insurance, to review two quotes provided by United Health Care and Anthem BCBS. These were the only companies that provided quotes. United provided the most comparable and competitive quote. United's quote would increase the cost of insurance to the BMMD approximately 12% over 2016 costs, a 10% savings compared to Rocky Mountain's quote. My recommendation would be to transfer the BMMD health insurance coverage to United.

John Lyons Property Annexation: I previously emailed copies to the board of the Public Notice concerning the proposed annexation of the John Lyons property into the Town of Parachute. The BMMD provides sewer service for the Town of Parachute and the annexation of the property potentially adds sewer flows to BMMD's wastewater facilities and thereby impacts capacity. I have met with Parachute Town Manager, Stuart McArthur, and asked that an updated inventory of all sewer users in Parachute be provided to the BMMD and a projection of sewer needs associated with the John Lyons property once it is annexed and zoned.